



Poarch Band of Creek Indians

Tribal Government – Job Announcement

5811 Jack Springs Rd. ♦ Atmore, AL 36502

Tribal Offices: 251.368.9136 ♦ www.pci-nsn.gov



	Job Announcement: HR2021:31
Position Title: Lifeguard (Seasonal)	Advertising: Publicly
Department: Recreation	Division: Community Services
Immediate Supervisor: Aquatics Coordinator	Department Director: Recreation Director
Employment Status: Non- Exempt	Position Type: Temporary Full-Time
Mandatory Reporter: Yes	Background Check Required: Yes (child-sensitive) – for individuals hired who are eighteen or older
Opening Date: Friday, April 30, 2021	Closing Date: Friday, May 7, 2021 by 5:00 p.m.

Preference shall be given in accordance with the Title 33 (Tribal Employment Rights) of the Tribal Code/DFWP.

Overall Objectives of Position

The Lifeguard is a seasonable position responsible for observing and providing safety at the swimming pool facilities through lifeguarding. This job description is not an all-inclusive list of the duties and responsibilities of this position. The Lifeguard is expected to perform all duties and responsibilities necessary to meet the goals and objectives of applicable programs.

The Lifeguard is expected to live the Purpose and Values of the Poarch Band of Creek Indians and will go beyond the call of duty.

Primary Responsibilities of the Lifeguard (Seasonal)

- Acts immediately and appropriately to secure safety or patrons in event of an emergency; provides emergency care and treatment as required until the arrival of emergency medical services.
- Tests swimmers for access to particular areas of the swimming facilities.
- Writes reports of accidents and incidents.
- Reports any unsafe conditions, hazards, and consistent safety and pool violations to the appropriate person.
- Performs other duties as assigned by appropriate person.

Day-to-day Responsibilities

- Maintains constant surveillance of patrons on the deck and in the water to ensure safety and to prevent accidents
- Provides swimming lessons to registered participants by demonstrating and effectively teaching the swimming skills required in each level.
- Cleans and maintains the Aquatics area, including the swimming pool, lifeguard room and bathroom, deck, locker rooms, concession area, splash pad (including playground), kiddie pool, etc., but excluding the chemical and filtration treatment facilities.
- Assists with water aerobics, monitors pool and pool parties, etc.
- Attends summer and winter meets and clinics.
- Assists with training classes as needed.

Education/License/Certification and Experience Requirements

- Must possess current American Red Cross certifications in Lifeguarding, Standard First Aid, and CPR for the Professional Rescuer or equivalent certifications from another certifying agency.
- Previous working experience as a lifeguard preferred.
- Must possess First Aid Certification, including CPR and Life Saving, or obtain certification within ninety (90) days of official date of hire in this position.
- Must possess certification of “Mandatory Reporter Training” or obtain during the first week of employment.
- Must possess “ServSafe Certification” or obtain within thirty (30) days of employment.

Skills Required

- Absolute confidentiality.
- Must be people oriented, relate well to people from diverse backgrounds, and possess a high level of maturity.
- Ability to communicate effectively, both verbally and in writing.
- Ability to react calmly and effectively in emergency situations.
- Must possess sufficient strength, agility, hearing, and vision to perform the duties of this position.
- Must possess a character that earns the confidence of the participants, parents, and community, and minimizes public criticism or complaints.

Additional Requirements

- Must be sixteen (16) years old or older.
- Ability to work odd and irregular hours, including evenings and weekends.
- Must successfully pass the required criminal and character background check.
- Ability to travel and participate in required training, leadership development and other events.
- Ability to adequately and successfully perform all duties and responsibilities of this position.

Every applicant must complete an application provided by Human Resources. Human Resources is located in Building 200. A resume will not be accepted in the place of an application. **Complaints about the recruitment or selection process for employment should be directed in writing to the Human Resources Director of PCI Tribal Government.** ***Please note ALL individuals selected for employment are required to complete a background investigation. Individuals being placed in positions designed as child-sensitive or data-sensitive must successfully complete a background check prior to employment.*