



# Poarch Band of Creek Indians

**Tribal Government – Job Announcement**

5811 Jack Springs Rd. ♦ Atmore, AL 36502

Tribal Offices: 251.368.9136 ♦ www.pci-nsn.gov



	<b>Job Announcement:</b> HR2020:55
<b>Position Title:</b> Physical Therapist Assistant (PRN)	<b>Advertising:</b> Publicly
<b>Immediate Supervisor:</b> Physical Therapy Manager	<b>Department Director:</b> Health & Elder Services Division Director
<b>Department:</b> Health	<b>Division:</b> Health & Elder Services
<b>Employment Status:</b> Non- Exempt	<b>Position Type:</b> Regular Part-Time (PRN)
<b>Mandatory Reporter:</b> Yes	<b>Background Check Required:</b> Yes (child- sensitive) **
<b>Opening Date:</b> Monday, November 23, 2020	<b>Closing Date:</b> Open Until Filled

Preference shall be given in accordance with the Title 33 (Tribal Employment Rights) of the Tribal Code/DFWP.

### Overall Objectives of Position

The Physical Therapy Assistant is responsible for promoting and maintaining health by providing physical therapy services under the supervision of a Physical Therapist. This job description is not an all-inclusive list of the duties and responsibilities of this position. The Physical Therapy Assistant is expected to perform all duties and responsibilities necessary to meet the goals and objectives of applicable programs.

The Physical Therapy Assistant is expected to live the Purpose and Values of the Poarch Band of Creek Indians and will go beyond the call of duty.

### Primary Responsibilities of the Physical Therapist Assistant

- Works strategically and cooperatively in a team environment with all levels of professional, technical, and administrative staff.
- Collaborates with Physical Therapist and patient in ordering equipment necessary for patient safety and optimum function.
- Identifies the need for and makes recommendations for referrals to other disciplines.
- Develops and implements a system for reporting, measuring, and supporting treatment plans.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Maintains legal and accreditation compliance by adhering to federal, state, and local regulations.
- Updates job knowledge by participating in education opportunities, reading professional publications, maintaining personal networks, and participating in professional organizations.
- Performs other duties as assigned by the appropriate person.

### Day-to-day Responsibilities

- Demonstrates safe techniques in providing patient care, as observed by the manager and other care providers.
- Reports changes in patient's status and updates on progression of plan of care as needed.
- Modifies interventions in accordance with patient changes within the scope of the plan of care.
- Maintains frequency of visits as established by physician's orders or certified plan of care.
- Implements the plan of care as established by the Physical Therapist.
- Instruct patient, family members/caregiver in treatment programs, precautions, and equipment use as necessary and documents patient/caregiver demonstration of instructions provided.
- Documents patient care services by charting in patient and department records.

### Education/License/Certification and Experience Requirements

- Associate's Degree in Physical Therapist Assistant required.
- Current licensure as a Physical Therapist Assistant in the State of Alabama required.
- Minimum of one (1) year employment experience as a Physical Therapist Assistant required.
- Must maintain current professional licensure in Basic Life Support (BLS) or obtain licensure within ninety (90) days of date of hire.
- Must possess certification of "Mandatory Reporter Training" or obtain certification during the first week of employment.

### Skills Required

- Absolute confidentiality, adhering to HIPAA guidelines and the Privacy Act.
- Must have a working knowledge of computers and electronic health records, with the ability to work in a Windows environment with various software programs such as Microsoft Office software and etc.
- Ability to work in a high-performance, fast-paced, high-pressure environment.
- Must be able to push-pull, lift-carry, and transfer patients.
- Must be able to work in a team environment and independently.
- Must be able to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Must be in good physical condition with the ability to regularly stand; walk; use hands to finger, handle, or feel; reach with hands and arms; talk or hear; sit; climb or balance; stoop, kneel, crouch, or crawl; and regularly lift and/or move at least 50 pound.
- Exceptional interpersonal and communication (verbal and written) skills.
- Competence in the delivery of skilled physical therapy services and knowledge of the scope of practice for a physical therapist assistant.
- Competent in the delivery of evidence-based physical therapy interventions.
- Demonstrated ability to establish workload priorities, handle multi-tasks, and balance diverse projects.
- Ability to maintain strenuous daily pace with overlapping schedule subject to multiple demands and interruptions.
- Function at a level of performance demonstrating sound judgment and decision making, including ability to seek direction and clarification from Physical Therapist.
- Strong organizational skills required.
- Must be people oriented and relate well to people from diverse backgrounds.

### Additional Requirements

- Ability to work odd and irregular hours, as needed; flexible in regards to accommodating emergency visits as needed.
- Must successfully pass the required criminal and character background check.
- Ability to travel and participate in required training, leadership development, and other events.
- Ability to adequately and successfully perform all duties and responsibilities of this position.

Every applicant must complete an application provided by Human Resources. Human Resources is located in Building 500. A resume will not be accepted in the place of an application. **Complaints about the recruitment or selection process for employment should be directed in writing to the Human Resources Director of PCI Tribal Government.** *\*\*Please note ALL individuals selected for employment are required to complete a background investigation. Individuals being placed in positions designed as child-sensitive or data-sensitive must successfully complete a background check prior to employment.*