



# POARCH BAND of CREEK INDIANS

March 15, 2020

The safety and well-being of our elders, patrons, and employees is our top priority. We have been closely monitoring the development of COVID-19 (the coronavirus), and have developed an operational plan that ensures the proper precautionary measures are being taken on behalf of Tribal Government operations.

Beginning tomorrow, March 16, 2020 through March 30, 2020, Tribal Government offices will be operating in a limited capacity with only essential services available.

Here are the anticipated impacts to services provided by Tribal Government:

- All programs falling under the Community Services Division (**Boys and Girls Club, Cultural, Education, and Recreation**) will be suspended. This includes all games, practices, events, classes, and sporting activities.
- **Homemaker** services will continue.
- **Magnolia Branch Wildlife Reserve** will be closed.
- **Pharmacy** will remain open but will operate via the drive through only.
- **Employee Health Clinic** will be closed.
- **Health Clinic** will remain open for services, but routine appointments may be rescheduled.
- **Dental and Optometry (Eye Clinic)** will be closed, but will remain on call for emergency situations.
- **Outbound lunches** will continue to be delivered.
- **SAIL Center** will open up a drive through for elders to pick up their lunch.
- **Assisted Living Facility** is closed to all visitors and additional safety precautions have been implemented to ensure the health and well-being of our residents.
- Most employees will be working remotely or on administrative leave. However, limited staff will be on-site to ensure that essential services remain operational.

**ALL** employees who report to work **MUST** receive a pre-screen check each morning before reporting to their respective offices to ensure their health. Pre-screenings will occur at the Health Clinic main entrance in the drive-thru/valet area.

We want to ensure that we are doing our part to help contain the spread of COVID-19, and believe that the operational plan that we've put into place accomplishes that goal. We ask that you remain patient during this time and take the necessary precautions to keep yourself and your family healthy.

Mvto,

Stephanie A. Bryan  
*Tribal Chair and CEO*

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